

The meeting of the Contract Review Committee was called to order at 1:00 PM on September 5, 2024, by Melissa Garner.

## CRC Members In Attendance

Fariba Kassiri (Chair), CEX  
Melissa Garner, PRO  
Megan Greene, OCA  
Chris Mullin, OMB

## Procurement Staff in Attendance

Avinash Shetty  
Breanna Oland  
Breanna Stroman  
David Droddy  
Kalaria Obasi

Karen DeLuca  
Michael Rivas  
Michael Shull  
Robert Norris

Sarah Giambra  
Segyung Yaeger  
Sheronda Baltimore  
Zahanara Hasan

## Items Discussed - 2 Item(s)

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### Item #1: Department of Transportation

**Action Type:** Sole Source/Non-Competitive

**Contractor:** Wisconsin Columbia Ventures LLC

**Contract:** TBD

**Contract Desc:** Request for Approval of a Non-Competitive Procurement between Montgomery County and Wisconsin Columbia Ventures LLC for engineering, design and cost estimating services of a 200-space parking garage

**Execution:** --

**Expiration:** --

**Contract Val:** \$1,790,414.00

**Cost of Action:** \$1,790,414.00

Jeremy Souders was in attendance on behalf of the Department of Transportation.

### Background

In May 2020, the County initiated negotiations for redeveloping Public Parking Lots No. 24 and 10 in Bethesda. The goal is to create a new street-level public park, renovate the Farm Women's Market, and replace existing parking with a 200-space underground garage beneath the new park. Wisconsin Columbia Ventures LLC, which owns nearby properties, is working with the County, MNCPPC, and the Town of Chevy Chase to draft a Purchase and Sale Agreement.

The vendor will acquire development rights for Lot No. 24 and oversee the construction of the new parking garage, public park, private residential development, and expanded Farm Women's Market. The project includes both public and private components integrated into the design.

The Division of Parking Management seeks approval for a two-year contract with the vendor to handle the engineering, design, and cost estimation of the parking garage. This is because the vendor is uniquely qualified to ensure the garage design aligns with the overall project and avoid delays. The estimated contract value is \$1,790,414, and the vendor is responsible with fair and reasonable pricing.

### Motion

Melissa Garner moved to approve the two-year non-competitive procurement with Wisconsin Columbia Ventures LLC, due to the inclusion of the parking garage being integrated into the overall project development plan through the purchase and sale agreement. This is at an estimated value of \$1,790,414.00 and in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. Fariba Kassiri concurred. The motion was unanimously approved.

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### Item #2: Department of General Services

<b>Action Type:</b>	Amendment/Extension Beyond the Term/Sole Source/Non-Competitive		
<b>Contractor:</b>	Kiara's Landscaping Inc	<b>Contract:</b>	1097622
<b>Contract Desc:</b>	fencing services		
<b>Execution:</b>	9/20/19	<b>Expiration:</b>	9/19/24
<b>Contract Val:</b>	\$1,140,000.00	<b>Cost of Action:</b>	\$192,000.00

Lola Ijelu was in attendance on behalf of the Department of General Services.

## Background

One year extension past term with a 10 day kick out. Per Procurement regulation 4.1.12.3 (a)(2)

## Motion

Melissa Garner moved to approve the extension beyond the term with Kiara's Landscaping Inc, contract #1097622, for 1 year with a 10-day kick-out clause. This is at an estimated value of \$192,000.00 and is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. Fariba Kassiri concurred. The motion was unanimously approved.

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**The meeting was adjourned at 1:16 PM.**